

# COLUMBUS Hall & Banquet Center

8265 Dexter-Chelsea Rd., Dexter, MI 48130

(734) 426-5558 email: columbushbc@gmail.com



Our facility is available for your event (i.e. wedding, graduation, business luncheon, retirement, funeral, school function, etc). *We are reasonable and flexible.* The COLUMBUS Hall is equipped to accommodate up to 300 people, with a commercial kitchen and full-service bar area.

Saturday (setup + 6 hr event + 1 hr cleanup)	\$975.	\$300. damage deposit
Friday (setup + 6 hr event + 1 hr cleanup)	\$775.	\$300. damage deposit
Sunday (setup + 6 hr event + 1 hr cleanup)***	\$675.	\$300. damage deposit
additional 1 day setup (up to 7 hours)	\$250.	
Saturday (4 hr event +2 hr setup & 1 hr cleanup.)	\$575.	\$300. damage deposit
Weekday/Sunday (4 hr event +2 hr setup & 1 hr cleanup)	\$375.	\$200. damage deposit
Business Meeting and/or Luncheon	Starting at \$200.	
<b>Additional event hrs. available @ \$100/hr.</b>		
<b>***Sunday events must end by 11:00 p.m. and out of hall by 12:00 a.m.</b>		

## The Hall will provide:

- 60" round tables and upholstered chairs to accommodate the event (up to 300 people).
- Banquet tables (6' and 8') as needed.
- Refrigerator space and beer cooler; access to kitchen sinks, counters for caterer servicing station.
- Hall Monitor – for tenant needs or emergencies

## for an additional charge

- Kitchen stoves, ovens, dishwashing machine \$1.10 per person
- Fountain soft drinks (5 flavors/mix), bar napkins, 12 oz cups, pitchers, ice \$1.25 per person
- Place settings – dinner & salad plate, mug, water goblet, fork, knife, spoon \$2.00 per person  
(Place settings need to be scraped, rinsed and stacked in the kitchen after the event)
- Table linen, chair covers, napkins ~ ask about pricing and colors.
- Setup before your event @ \$1.00/person (minimum of 100 people)
- Clean up after your event @ \$1.25/person (minimum of 100 people)

## Reserving Your Date:

1. The client will provide a deposit of \$200 to reserve the date for the event.  
***If the tenant cancels, the deposit will be forfeited unless the hall is re-rented.***
2. A rental agreement will be signed by the client.  
*The rental agreement focuses on rental fees, security deposit and proper use of the Columbus Hall.*
3. If tenant is serving alcoholic beverages, he/she **will provide insurance** and/or insured bartender(s).
4. **No smoking is allowed in the building.** (Receptacles available outside)
5. **Thirty days before the event**, tenant will pay the balance of the hall rent due and firm up any additional rental requirements.

**For more information & pictures visit our website:**

**[www.columbusHBC.com](http://www.columbusHBC.com)**

